

Padmashree. Dr. D. Y. Patil M.A., L.L.B., Ph.D.
Founder

Dr. Sanjay D. Patil
President

Shri Satej D. Patil
Vice-President

Ref. No. Dr DYPP/PR/DYP(COP/285A(27)/23

Date : 30/06/2023

To,
Ms. Suvarna Bharat Kesekar
Venunagar, Navbhushan Society,
Bldg No-9, Flat No-3, Wakad, Pune-411057

Subject: Appointment to the post of Assistant Professor in Pharmacognosy Department on a temporary basis at Dr. D.Y. Patil College of Pharmacy, Akurdi, Pune 411044.

With reference to your application in pursuance of the Advertisement dated 29/05/2023 for the above temporary post and subsequent interview with the Management Dr. D Y Patil Pratishthan and Principal, Dr. D.Y. Patil College of Pharmacy, Dr. D Y Patil Pratishthan is pleased to temporary appoint you as an Assistant Professor in Pharmacognosy Department at Dr.D.Y. Patil College of Pharmacy, Akurdi, Pune- 44.

This appointment is subject to the following terms & conditions:

1. Your appointment is on a temporary basis. Your Service will be governed by The Maharashtra Public University Act 2016, SPPU Statutes, and also rules and regulations laid down by Dr. D. Y. Patil Pratishthan from time to time.
2. Your appointment order is purely on a temporary basis for the period from 03/07/2023 to 31/05/2024 and shall automatically cease/end on 31/05/2024 after office hours.
3. You will be paid a salary of Rs.29,208 /- (Basic - 15600 AGP 6000) per month.
4. During your employment you shall be entitled to only one Casual leave per month. Apart from that, any other leave if availed by you, with or without permission shall be considered to be leave without pay.
5. Your appointment is not against regular, permanent, and vacant roster-sanctioned post. Therefore you are not entitled to claim any benefits of the permanent post.

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6. You shall not claim permanency or regularization of the post, against the College. During the period of your appointment, the College and Dr. D.Y. Patil Pratishthan shall have the right to terminate your service without any lieu notice or without assigning any reasons thereof.
7. Provident fund is applicable as per the rules. Your previous details of Provident Fund shall be mandatorily provided by you at the time of joining. If you fail to provide the said details at the time of appointment, it shall be presumed that you have waived your right to participate in the Provident Fund Scheme.
8. There shall be a lock-in period for the period mentioned in the said appointment order and you shall not be entitled to terminate your services during the said lock-in period. You shall not also be entitled to terminate your services during the said lock-in period by giving any prior notice. Management has set the said lock-in period with the view to prevent any academic loss of students of the College. If you resigned from your services during the lock-in period for any reason whatsoever, you shall be liable to compensate the College / Management by paying an amount of Rs. 50,000/- or two months' salary, whichever is higher within One month from the date you resign/terminate from the services. If you fail to do so, the College / Management shall be entitled to legally recover the same.
9. You shall have to undergo a mandatory medical examination by a registered medical practitioner prior to your date of joining. Your appointment will be subject to the receipt of your fitness certificate.
10. The nature of your appointment calls for a full-time engagement with the College. So in order to avoid a conflict of interest, it does not permit you to indulge in any external business, consultancy, Tuition, etc. without prior written permission of the concerned authority.
11. Your job includes teaching, paper setting, paper correction, laboratory work, research activities, conducting co-curricular activities & events managing the resources, curriculum design and planning, meeting the learning outcomes, organizing events and activities, administrative & academic planning and development work at all levels, student counseling, interacting with parents, etc. and also any other duties that may be assigned to you from time to time by the College Management.
12. Your services are transferable to any other relevant Department/College run by Dr. D Y Patil Pratishthan at any time during the service period without any notice.

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13. You shall not disclose or part with any information in any form whatsoever, related to the College/Pratishthan and its activities, while in service or even after ceasing to be on the payrolls of the College.
 14. You are not entitled to all benefits accrued to the Permanent faculty as your appointment is purely on a temporary basis for the period mentioned herein above.
 15. If you are found absent continuously for more than seven days without prior sanction of your leave/ written intimation and express approval of the Head of the College, your services will automatically stand terminated.
 16. If any information given in the application form is found incorrect or contradictory at any time after the appointment, your services will be terminated without any lieu of notice and no further correspondence will be entertained in this regard.
 17. During the period of your service you shall not directly or indirectly involve in such things which are subversive to the interests of Students/College / Pratishthan / any other Stakeholders etc. Or else it will be treated as misconduct on your part and be liable for appropriate disciplinary action.
 18. You will not indulge in any anti-Institutional or anti-Management activities.
 19. The terms and conditions of your service to this appointment, which, if and when modified or altered will be binding upon you.
 20. You have to communicate your written acceptance to the Head of the College within three days from the date of receipt of this Appointment order, failing which, your appointment is liable to be cancelled.
 21. You will be required to give an undertaking for acceptance of the terms and conditions of the appointment order and the rules and regulations of Dr. D.Y. Patil Pratishthan.
 22. This appointment order supersedes all the previous appointment order/s, if any.
- In case, the above terms & conditions of service are acceptable to you, then please return the duplicate copy of this offer of appointment after affixing your signatures on the same in token of your acceptance and present yourself for duty.**



Trustee

Dr. D Y Patil Pratishthan

ACCEPTANCE

I the undersigned Mr./Mrs./Ms./Dr. _____
appointed as _____ in _____ have read the
complete appointment order & hereby unconditionally accept to abide by all the terms and conditions
mentioned above.

Signature:

Name:

Date:

Place:

