



Dr. D. Y. Patil Pratishthan's
Dr. D. Y. PATIL COLLEGE OF PHARMACY

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Approved by : All India Council for Technical Education, New Delhi
Pharmacy Council of India, New Delhi. Recognized by : Government of Maharashtra
Affiliated to Savitribai Phule Pune University, Pune

Dr. Sanjay D. Patil
President

Padmashree Dr. D. Y. Patil
Founder

Shri. Satej D. Patil
Vce-President & Chairman

Dr. N. S. Vyawahare
Principal

**Ref. No. : DYPCOP/
Date :**

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer: All of the above

1. Administration:

- The e-Governance is used in administration processes and the internal working of the departments within institute through ERP.
- Biometric attendance system is used to note the daily attendance of all staff members' and recorded in ERP system.
- Staff members and students are enrolled in ERP system.
- A unique email is also issued to faculty members and non-teaching staff for ease in communication.
- The e- Granthalaya platform is used to Issue and return the books in the Library.
- The ERP system is utilized to perform various operations as listed below and the screen shots of the interfaces are attached as documented evidence.

1. Staff daily attendance:

The screenshot shows the 'Attendance Management' interface for DYP COP. The date is set to 14 Mar 2023. The search filter is 'Dubal'. The table displays the attendance record for Santosh Vasant Dubal, a staff member in the Library department. He punched in at 09:37 am and out at 05:33 pm, with a total time of 07 hrs 56 mins. His status is 'Extra working'.

| | Department | Punch In | Punch Out | Total Time | Status | Leave Type |
|--------------------------|------------|----------------------------------|----------------------------------|---------------------------|---------------|------------|
| <input type="checkbox"/> | Library | 09:37 am Rajendra Pralhad Pol | 05:33 pm Rajendra Pralhad Pol | 07 hrs 56 mins 00 secs | Extra working | |

The screenshot shows the 'Attendance Management' interface for DYP COP. The date is set to 14 Mar 2023. The search filter is 'Karodi'. The table displays the attendance record for Revan Sudhakar, a faculty member in the Department of Pharmaceutical Sciences. He punched in at 09:26 am and out at 05:20 pm, with a total time of 07 hrs 54 mins. His status is 'Extra working'.

| | Department | Punch In | Punch Out | Total Time | Status | Leave Type |
|--------------------------|---------------------------------------|----------------------------------|----------------------------------|---------------------------|---------------|------------|
| <input type="checkbox"/> | Department of Pharmaceutical Sciences | 09:26 am Rajendra Pralhad Pol | 05:20 pm Rajendra Pralhad Pol | 07 hrs 54 mins 00 secs | Extra working | |

2. Leave approval module:

The screenshot shows the DYP COP Campus Help Center interface. The user is logged in as Dr. Niraj Sudhakar Vyawahare (AK030010), Principal of Dr. D. Y. Patil College of Pharmacy, Akurdi, Pune. The main content area displays a 'Leave Application_Casual Leave' card with the following details:

- Created:** 06 Apr 07:56 pm
- Status:** On going
- Request ID:** 164
- Status:** Submitted
- Created By:** Kajal Rajendra Patil
- Assigned To:** Niraj Sudhakar Vyawahare (with an 'Edit' link)
- Name:** Ms. Kajal Rajendra Patil

At the top right of the card, there are 'Approve' and 'Reject' buttons. The interface also includes a sidebar with navigation options like Home, Profile, Classroom, Calendar, Drive, Class Attendance, Analytics, Campus Help Center, and Service Administration.

3. Venue Booking:

The screenshot shows the DYP COP Venue Administration page. The page title is 'Venue Administration' and it has tabs for 'List View' and 'Calendar View'. The page displays a summary of booking statuses:

- Pending Approval (0)
- Upcoming (1)
- Ongoing (0)
- Past (0)
- Cancelled (3)
- Declined (0)

Below the summary is a search bar: 'Search by requestor Name/Venue name'. A table lists the booking details:

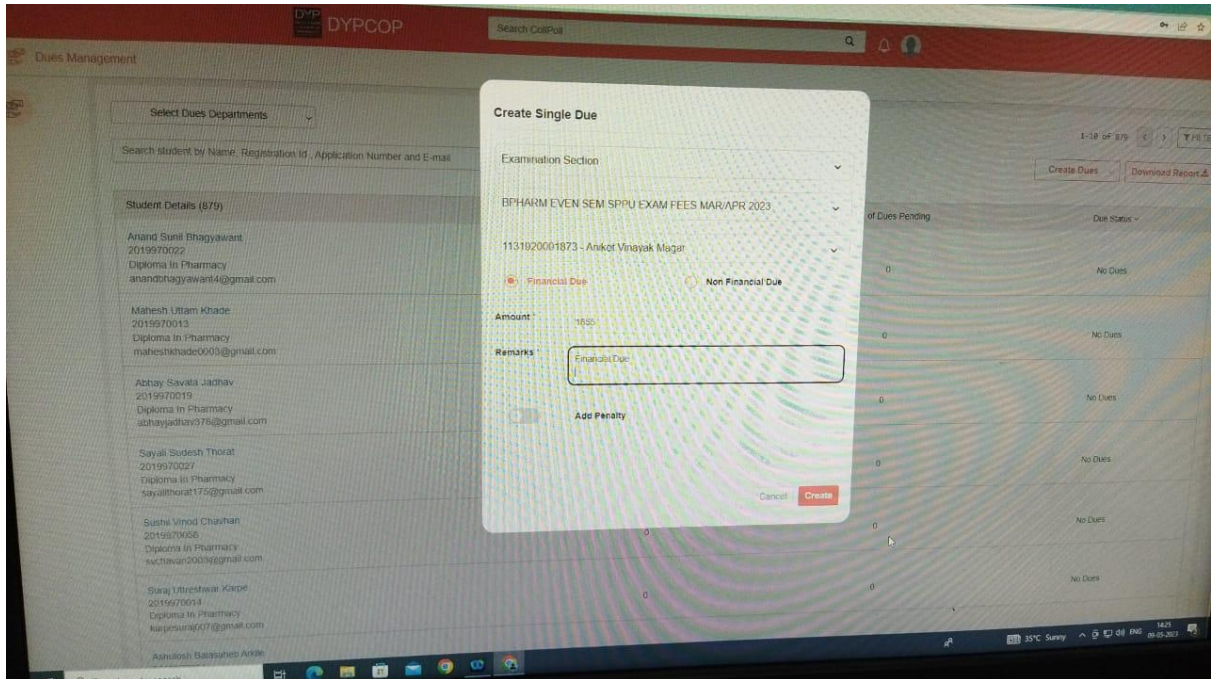
| Venue | Booked by | Booked For | Time | Purpose | |
|-------------------------|-------------------|-------------------|------------------------------------|---------------|--------|
| AK0302SH01 Seminar Hall | Pooja Suhas Pawar | Pooja Suhas Pawar | 15 May 09:05 am 15 May 04:55 pm | Farewell 2023 | Cancel |

At the bottom of the table, it says 'Showing 1 to 1 of 1 results'.

2. Finance and Accounts:

- ERP is utilized to collect the fees from the students.
- Digital platforms like Internet banking and Digital payment gateways are also used to make the Third party payments, Regulatory fees payments etc. through secured interfaces.
- Tally software is used to maintain the accounts of the institution.

❖ Creation of dues for fees payment:



❖ Academic Fees Payment:

2:35 4G LTE 27%

← Payments

ACADEMIC FEE PAY DUES


Active Fee Plan

M. Pharm Fee Plan for AY 2022-23 batch 2021

| | |
|----------------|--------------|
| Applicable Fee | INR 1,48,388 |
| Total Payable | INR 1,48,388 |
| Paid Till Now | INR 1,48,388 |
| Pending Amount | INR 0 |

PAY AMOUNT ^

❖ Fees Collection:



D.Y. Patil College of Pharmacy
Sector 29, Nigdi Pradhikaran, Akurdi, Pune 411044

Fee Receipt (Admin Copy)

Name: Mohit Ashok Mahajan
Registration Id: MPH21101811
Email: mohit.mahajan201@gmail.com
Phone: 91-9511721630
Programme: M.Pharmacy in Pharmaceutics
Batch Year: 2021
Year: 2nd year
Academic Year: 2022 - 2023
Quota: General

Receipt Number: 6369
Date: 27 Dec 2022

| S No. | Particulars | Payable Amount | Paid Amount | Due Amount |
|-------|-----------------------|----------------|-------------|------------|
| 1 | UNIVERSITY FEES | INR 284 | INR 284 | INR 0 |
| 2 | INSURANCE FEES | INR 1,104 | INR 1,104 | INR 0 |
| 3 | STUDENT ACTIVITY FEES | INR 1,000 | INR 1,000 | INR 0 |
| 4 | CAUTION MONEY | INR 1,000 | INR 1,000 | INR 0 |
| 5 | OTHER FEES | INR 0 | INR 0 | INR 0 |
| 6 | DEVELOPMENT FEES | INR 16,680 | INR 16,680 | INR 0 |
| | TUITION FEES | INR 128,320 | INR 128,320 | INR 0 |

| Instalments | Payable Amount | Paid Amount | Due Amount |
|--------------|----------------|-------------|------------|
| Instalment 1 | INR 74,194 | INR 74,194 | INR 0 |
| Instalment 2 | INR 37,097 | INR 37,097 | INR 0 |
| Instalment 3 | INR 37,097 | INR 37,097 | INR 0 |

| Summary | |
|---|-------------|
| Total Payable Amount | INR 148,388 |
| Total Amount Paid | INR 148,388 |
| One Lakh Forty Eight Thousand Three Hundred and Eighty Eight rupees only | |
| Amount Due | INR 0 |

| Paid Amount | Payment Mode | Gateway | Trxn. Id | Paid On | Status | Comments |
|-------------|--------------|---------|----------------|--------------------|---------|----------|
| 37,097 | Online | atom | 11000146327027 | 27 Dec 22 06:00 pm | Success | - |

Past payments

| Paid Amount | Payment Mode | Gateway | Trxn. Id | Paid On | Status | Comments |
|-------------|--------------|---------|----------------|--------------------|---------|----------|
| INR 37,097 | Online | atom | 11000136698656 | 28 Oct 22 12:21 pm | Success | - |
| INR 74,194 | Online | atom | 11000124245095 | 09 Sep 22 07:09 pm | Success | - |

1. The admission is purely provisional and subject to confirmation by Concern Authorities like University, ARA, DTE, MSBTE, MCAER, DOA etc, as per applicable.
2. Any legal dispute between the college & student or his/her parents/guardian, arising out of the relations established by admission, will be dealt with in the court of Civil Judge Junior Division Pune only.
3. In the event of cancellation of admission, discontinuation of studies and refund of admission will be as per due procedure laid down by appropriate authority time to time.
4. Those Reserve Category/ EBC student who want to get facility of scholarship/free ship he/she should fill up the scholarship/freeship form compulsory. This facility will be applicable subject to scholarship/free ship approved by concern department otherwise you will have to pay general category fees.

Note: This is a system generated receipt and does not require seal and signature

❖ Daily Accounting through Tally Software:

Tally ERP 9

Dr.D.Y.Patil College of Pharmacy (B Pharm) 2015-16

Ledger: **Cash** 1-Apr-2023 to 11-Apr-2023

| Date | Particulars | Vch Type | Vch No. | Debit | Credit |
|-----------|---|----------|---------|--------------------------|------------------|
| 3-4-2023 | Entertainment & Staff Welfare Cash paid to Yogesh Murumkar for purchase milk for pantry from 24.03.23 TO 03.04.23 as per bill attached. | Payment | | | 1,044.00 |
| 3-4-2023 | Entertainment & Staff Welfare Cash paid to Yogesh Murumkar for purchase milk for pantry from 05.04.23 TO 06.04.23 as per bill attached. | Payment | | | 288.00 |
| 5-4-2023 | LIBRARY BOOK FINE Ankita Rajendra Abhang 35 cash 2023-04-05 12.26.27 success B.Pharmacy .Book Late fine received. | Receipt | 7240 | 35.00 | |
| 10-4-2023 | Postage, Telephone & Internet Cash paid to Mr. Mr. Prabhakar Yadav for Register AD of Mr. Sandip Kshirsagar salary certificate to Assit. Superintendent at Ambejogai as per receipt attached. | Payment | | | 30.00 |
| 10-4-2023 | Travelling & Conveyance Expenses Cash paid to Mr. Mr. Prabhakar Yadav for travelling exp. for going to Akurdi Post Office for Register AD of Mr. Sandip Kshirsagar salary certificate to Assit. Superintendent at Ambejogai as per bill attached. | Payment | | | 50.00 |
| 10-4-2023 | Entertainment & Staff Welfare | Payment | | | 180.00 |
| | | | | Opening Balance : | 16,750.20 |
| | | | | Current Total : | 35.00 3,277.00 |
| | | | | Closing Balance : | 13,508.20 |

9 more ...


Opening Balance : 16,750.20
Current Total : 35.00 3,277.00
Closing Balance : 13,508.20

Q: Quit Enter: Alter D: Delete X: Cancel Z: Duplicate A: Add Voucher I: Insert Voucher R: Remove Line U: Restore Line U: Restore All Space: Select Space: Select All


Tally MAIN --> Gateway of Tally --> Display Menu --> Account Books --> Ledger Vouchers

© Tally Solutions Pvt Ltd., 1988-2018 Wed, 12 Apr, 2023 10:19:15

❖ Digital Payments: Third party payment



PHARMACY COUNCIL OF INDIA
*A Statutory body under Ministry of Health and Family Welfare
Government of India*



Search:

| s.no | Transaction Id | Txn Amount | Pharmacy Educations Regulatory Charges For | Status | Check Status |
|------|----------------|------------|--|--------|---|
| 1 | 79909 | 1180000.0 | Affiliation | | <input type="button" value="Click to Check"/> |

Showing 1 to 1 of 1 entries

Note:

1. 0300 Successful Transaction.
2. 0399 Invalid Authentication at Bank Cancel Transaction.
3. NA Invalid Input in the Request Message Cancel Transaction.
4. 0002 BillDesk is waiting for Response from Bank Cancel Transaction.
5. 0001 Error at BillDesk Cancel Transaction.
6. If status empty is shown then server did not receive the successful message from billdesk / zbi (In this case contact PCI).
Please don't go for re-payment in case of your earlier transaction is on hold or it is not updated status or it is not refunded.
In such cases if your payment is success but not reflected then kindly give us 2 to 3 working days to update at status.
7. Please check the status if the transaction is failed with out any response then click the Click to Check button after 30 min.

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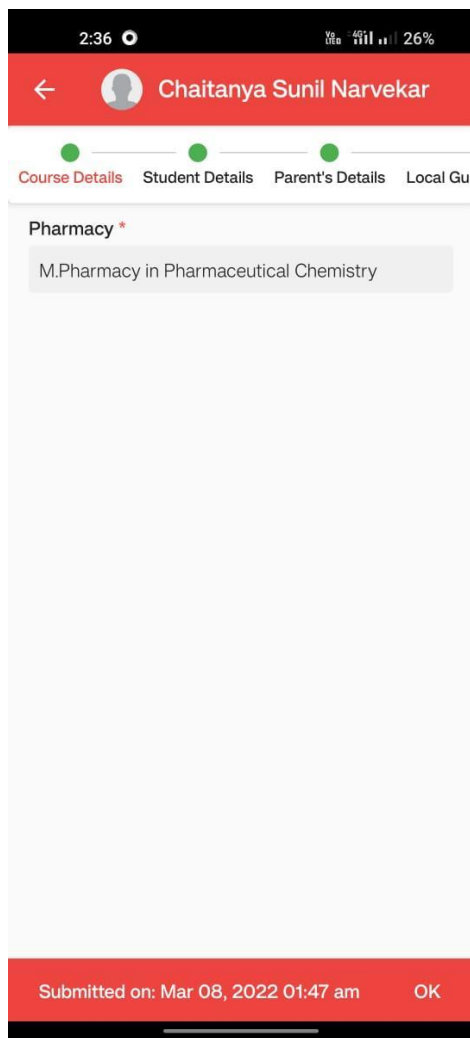
3. Student admission and Support:

- Student section module of ERP and website shows the implementation of e-governance for student admission and support.
- The college Information Brochure stating the guidelines for the admission process is displayed on the website.
- The allotment of respective class, roll number and practical batch to the student is done through ERP
- The academic timetable, lesson plan, e content etc. can also be shared with students through ERP.
- Student support through ERP also has provision to issue Bonafide certificate to students
- The college website has provision for submission of the online grievance.
- The documented evidence for various activities are as per the details attached below:

❖ Student Admission:

The screenshot displays the DYP COP Admission portal interface. At the top, there is a search bar for 'CollPoll' and a notification bell. Below the header, the 'Admission' section features four summary cards: Total Applications (264), Forms Approved (259), Documents Verified (259), and Registered Students (262). Below these cards are filters for 'Select Batch' (2022) and 'Date Range' (Clear Date), along with 'Add & Edit' and 'FILTER' buttons. A search bar for 'Search student by name or application number' is present, followed by 'Actions', 'Change status', and 'Download' buttons. The main table lists student applications with columns for Application Number, Student Details, Form, Merit Status, Admission Offer, Fee, Documents, and Application Status.

| Application Number | Student Details | Form | Merit Status | Admission Offer | Fee | Documents | Application Status |
|--------------------|---|--|-------------------------------------|-----------------|--|--|--------------------|
| - | CollPoll Dummy Student Admission Type: Regular Diploma In Pharmacy Department of Pharmaceutical Sciences Quota: Pass Out | Not Submitted | Not Eligible Score: 0 Rank: 0 | - | Fully Paid 24 Mar 04:07 pm Paid Amount 0 | Not Submitted | Accepted Applicant |
| DEN22506860 | Ashish Dilip Pardeshi Admission Type: Regular Diploma In Pharmacy Department of Pharmaceutical Sciences Quota: NT(B) | Approved Mr. Abhijeet Anil Inamdar 10 Dec 03:27 pm | Not Eligible Score: 0 Rank: 0 | - | Fully Paid 10 Dec 01:51 pm Paid Amount 8,419 | Verified Mr. Abhijeet Anil Inamdar 10 Dec 03:27 pm | Registered Student |
| DEN22524894 | Shivani Baban Rajgurav Admission Type: Regular Diploma In Pharmacy Department of Pharmaceutical Sciences | Approved Mr. Abhijeet Anil Inamdar 11 Dec 04:01 pm | Not Eligible Score: 0 Rank: 0 | - | Fully Paid 10 Dec 03:19 pm Paid Amount 62,964 | Verified Mr. Abhijeet Anil Inamdar 11 Dec 04:01 pm | Registered Student |



Student Support:

- ❖ Academic management module: Allocation of Class, Batch and Roll No.

| DYP COP | | | | | | | |
|-----------------|---|---|---|---|--|---|---|
| Search CallFall | | | | | | | |
| today | Mon 27 | Tue 28 | Wed 29 | Thu 30 | Fri 31 | Sat 1 | Sun 2 |
| 7:30 AM | | | | | | | |
| 8:30 AM | | | | | | | |
| 9:30 AM | | | | | | | |
| 10:30 AM | | | | | | | |
| 11:30 AM | | | | | | | |
| 12:30 PM | | | | | | | |
| 1:30 PM | | | | | | | |
| 2:30 PM | BP405T-Maibhav Ravindra Vaidya-SY BPHARM PHYSICAL PHARMACEUTICS II – THEORY-THEORY 1 (A) | BP402T-Sarika Hemant Alhat-SY B PHARM MEDICINAL CHEMISTRY I – THEORY-THEORY 1 (A) | BP405T-Shubangi Waman Jadhav-SY BPHARM Pharmacognosy and Phytochemistry I – THEORY-THEORY 1 (A) | BP404T-Smita Sudhir Sader-SY BPHARM PHARMACOLOGY I – THEORY-THEORY 1 (A) | BP402T-Sarika Hemant Alhat-SY B PHARM MEDICINAL CHEMISTRY I – THEORY-THEORY 1 (A) | BP401T-Kalyani Bramhanand Sahare-SYBPHARM PHARMACEUTICAL ORGANIC CHEMISTRY III-THEORY 1 (A) | BP402T-Sarika Hemant Alhat-SY B PHARM MEDICINAL CHEMISTRY I – THEORY-THEORY 1 (A) |
| 3:30 PM | BP405T-Shubangi Waman Jadhav-SY BPHARM Pharmacognosy and Phytochemistry I – THEORY-THEORY 1 (A) | BP401T-Kalyani Bramhanand Sahare-SYBPHARM PHARMACEUTICAL ORGANIC CHEMISTRY III-THEORY 1 (A) | BP404T-Smita Sudhir Sader-SY BPHARM PHARMACOLOGY I – THEORY-THEORY 1 (A) | BP405T-Shubangi Waman Jadhav-SY BPHARM Pharmacognosy and Phytochemistry I – THEORY-THEORY 1 (A) | BP404T-Smita Sudhir Sader-SY BPHARM PHARMACOLOGY I – THEORY-THEORY 1 (A) | BP401T-Kalyani Bramhanand Sahare-SYBPHARM PHARMACEUTICAL ORGANIC CHEMISTRY III-THEORY 1 (A) | BP401T-Smita Sudhir Sader-SY BPHARM PHARMACOLOGY I – THEORY-THEORY 1 (A) |
| 4:30 PM | BP401T-Kalyani Bramhanand Sahare-SYBPHARM PHARMACEUTICAL ORGANIC CHEMISTRY III-THEORY 1 (A) | | BP403T-Maibhav Ravindra Vaidya-SY BPHARM PHYSICAL PHARMACEUTICS II – THEORY-THEORY 1 (A) | BP402T-Sarika Hemant Alhat-SY B PHARM MEDICINAL CHEMISTRY I – THEORY-THEORY 1 (A) | BP403T-Maibhav Ravindra Vaidya-SY BPHARM PHYSICAL PHARMACEUTICS II – THEORY-THEORY 1 (A) | | |

❖ Issue of Bonafide certificate:

Bonafide Certificate Without DOB-AY 2... [Preview]

NOTE: This template cannot be deleted due to the creation of student certificates.

Certificate Type

Display Name*

Header & Footer Settings Create Upload

Header Image

Header View

DYP
DR. D. Y. PATIL
COLLEGE OF
PHARMACY

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Pharmacy Council of India, New Delhi. Recognized by : Government of Maharashtra

❖ Creation of Lesson Plan and sharing of e content:

Classroom

Pharmaceutical Analysis I Theory

Search sessions by Title/ Description/ Resources [Edit] [FILTER]

| Time Slot | Session | Title | Description | Resources | TLO Mapping |
|---|-----------------------|---|--|-----------|--------------------|
| 2nd Jan 2023 Monday 10:45 am - 11:45 am Delivered | UNIT-1 Session - 1 | Introduction to Pharmaceutical analysis | Explain scope and different techniques of Pharmaceutical analysis | | 1 (CO 1 - Level 1) |
| 3rd Jan 2023 Tuesday 11:45 am - 12:45 pm Delivered | UNIT-1 Session - 2 | Introduction to Pharmaceutical Analysis | Define normality and molarity of solutions. | | 2 (CO 1 - Level 1) |
| 4th Jan 2023 Wednesday 09:45 am - 10:45 am Delivered | UNIT-1 Session - 3 | primary and secondary standards. | Define primary and secondary standards, comparison between them, characteristics of primary and secondary standards. | | 3 (CO 1 - Level 1) |

❖ Sharing of e content:

Classroom

Pharmaceutical Organic Chemistry II- Practical [BP305P] (Batch C Pharmaceutical Organic Chemistry-II (BP 305 P)) (Lab)

Course Work **Resources** Quizzes Assignments Analytics Gradebook Students

Search for a resource ... [Add Resource] [Download]

| Resource | Module |
|--|--|
| <input type="checkbox"/> Youtube https://www.youtube.com/watch?v=04HWovMzkAK 3rd Nov 2022 02:53 pm | 1 - Experiments involving laboratory techniques Session 1 - demonstration and introduction |
| <input type="checkbox"/> youtube https://www.youtube.com/watch?v=7g4e3dhtjil 3rd Nov 2022 02:51 pm | 1 - Experiments involving laboratory techniques Session 2 - demonstration |
| <input type="checkbox"/> youtube https://www.youtube.com/watch?v=MVPOBH5plwk 3rd Nov 2022 02:54 pm | 2 - Experiments involving Separation of Binary mixtures Session 1 - binary mixture |
| <input type="checkbox"/> youtube https://www.youtube.com/watch?v=DpnmHx-dl1A | 3 - Determination of saponification value of oil sample Session 1 - saponification value of oil samples |

❖ Submission of Online Grievance through college website:

The screenshot displays the website for Dr. D. Y. Patil College of Pharmacy, Akurdi, Pune. The page is titled "Grievance Redressal Cell" and lists the following members:

| No | Name | Designation | Number |
|----|---------------------------|------------------------|--------------|
| 1 | Dr. N. S. Vyasaiah | Chairman | 020-27656141 |
| 2 | Dr.(Mrs.) R. M. Chaudhari | Faculty Representative | 950055690 |
| 3 | Dr. A. D. Chimbalkar | Member | 9509793353 |
| 4 | Mr. Santosh Dubai | Member | 9573205637 |
| 5 | Mr. Maruf Shikargar | Student Representative | 9500833552 |
| 6 | Ms. Divya Kulkarni | Student Representative | 9787251480 |
| 7 | Mr. Shikant Naik | Student Representative | 9032600595 |
| 8 | Mr. Vivek Tambe | Student Representative | 9503453971 |

Below the table, there is a contact form with the following fields:

- Type of Stakeholder* (Dropdown menu)
- Name*
- Contact Number*
- Email id*

A "Submit" button is located at the bottom of the form. The page also includes a sidebar with social media icons and a "Hi how can I help you?" chat bubble.

4. Examination:

- The teacher conducts the Internal examination like continuous assessment, quizzes through ERP.
- Since the college is affiliated to Savitribai Phule Pune University (SPPU), the examinations are conducted as per the regulations of SPPU. To conduct university examinations, e-governance policy of the university is also implemented through university platform activities such as downloading of question papers, uploading of internal and external marks, issuing of hall tickets etc.
- The documented evidence for various activities are as per the details attached below:

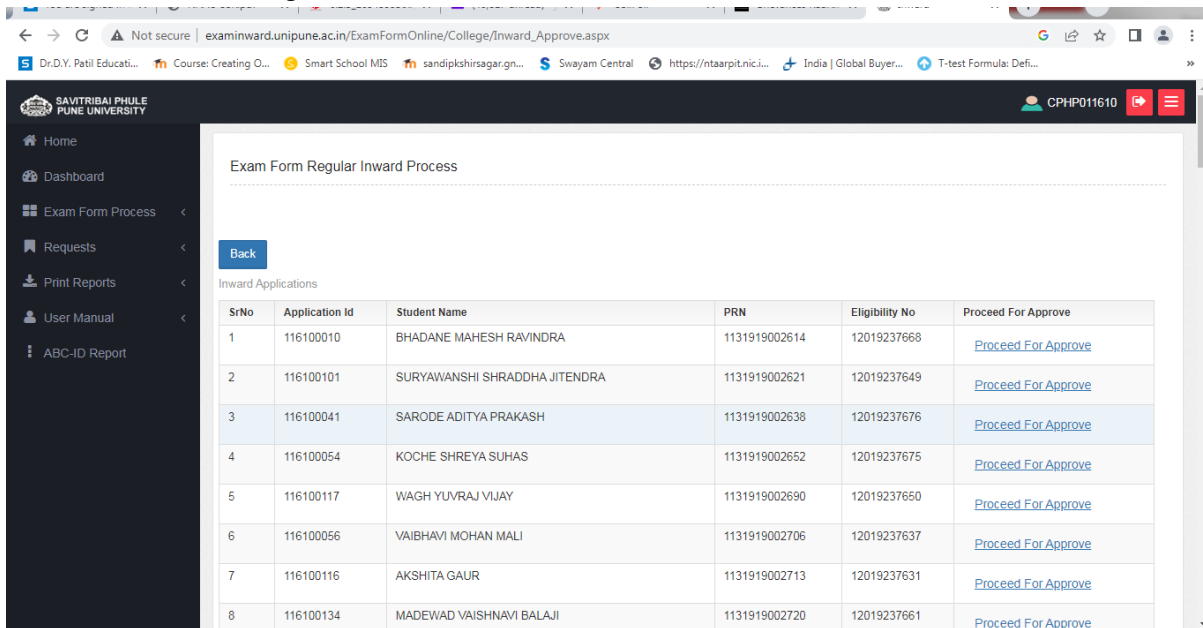
❖ Conduct of Internal Examination:

The screenshot shows the 'Course Results' page in the DYP COP system. The breadcrumb trail is 'Examination Planner > F Y B PHARM Sem I 21-22 > Course Results'. The page has tabs for 'Course Results', 'Term Results', 'Publish Results', and 'Settings'. The 'Course Results' tab is active, showing filters for Department (Department of Pharmaceutical S...) and Course (Pharmaceutical Analysis I Theo...). A 'Sync Students' button is visible. Below the filters, there are fields for 'Number of Students' (110), 'Course Name' (Pharmaceutical Analysis I Theory), 'Course Credits' (4), 'Exam Schema', 'Grade Schema', and 'View Access'. A search bar is labeled 'Search by Student Name Id'. On the right, there are buttons for 'Manage Grades', 'Manage Marks', and 'Manage Status'. A table header is partially visible with columns: 'First Sessional Exam', 'Revaluation First Sessional..', 'PR_First Sessional Exam', 'Revaluation PR_First Sessional..', 'Continuous Assessment 1', 'Revaluation Continuous Assessm...', 'PR_Continuous Assessm...', and 'Revaluation PR_Continuous...'. The table body shows 'Max. Marks' for each column, mostly 30.00 or 40.00.

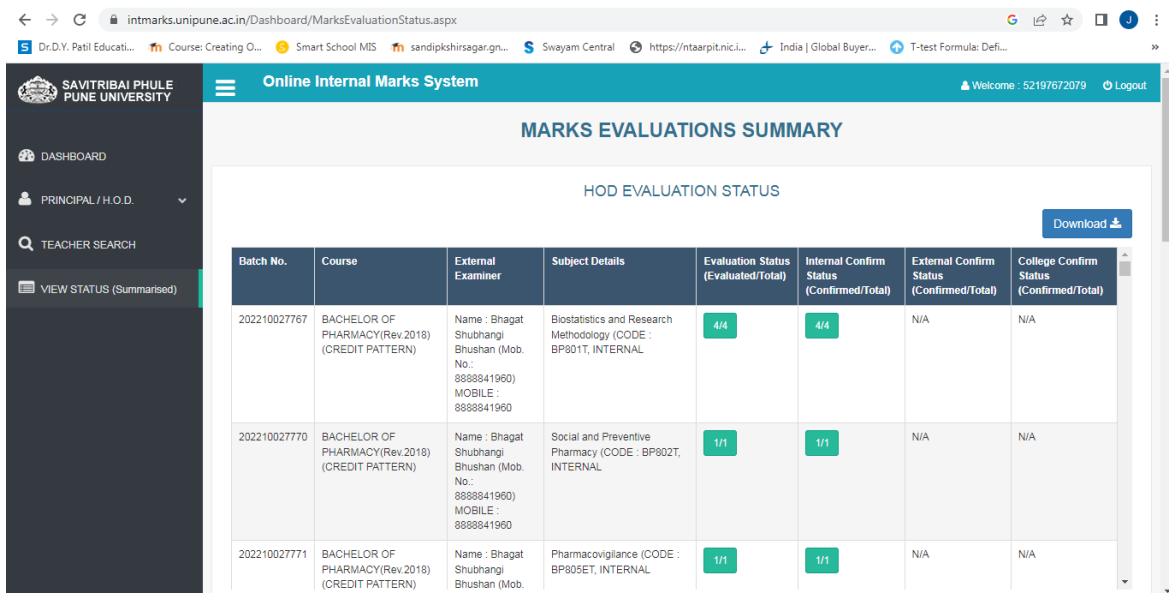
❖ Conduct of Continuous Assessment:

The screenshot shows the 'Assignments' page in the DYP COP system for the course 'Pharmaceutical Organic Chemistry II-Theory [BP301T]'. The breadcrumb trail is 'Pharmaceutical Organic Chemistry II-Theory [BP301T] (PHARMACEUTICAL ORGANIC CHEMISTRY II TH (BP301T)-THEORY 1 (A)) (Theory)'. The page has tabs for 'Course Work', 'Resources', 'Quizzes', 'Assignments', 'Analytics', 'Gradebook', and 'Students'. The 'Assignments' tab is active, showing a '+ Create Assignment' button. Below this, there are sections for 'Draft Assignments' (No Draft Assignments), 'Upcoming Assignments' (No Assignments), and 'Previous Assignments'. The 'Previous Assignments' section lists two assignments: 'Polynuclear Hydrocarbons' (6th Dec 2022, Tuesday 11:00 PM) and 'Assignment No.2 Stereoisomerism' (21st Oct 2022, Friday 11:00 PM). Each assignment has a 'Class Assignment' button.

❖ SPPU Exam Form Filling:



❖ Uploading of Internal and External marks:



❖ Downloading of Question Paper:

