

**INTERNAL QUALITY ASSURANCE CELL MEETING NO. 4 /  
2018-19**

**INVITATION FOR INTERNAL QUALITY ASSURANCE CELL MEETING**

Sir,

I am pleased to inform you that, the meeting of the Internal Quality Assurance cell will be held on 12<sup>th</sup> January 2019 at 4.30 p.m. in the college.

The agenda of the meeting is enclosed for your information and kind perusal.

I request you to attend the meeting.

Thanking you.

Yours,

*S.P. Chaudhari*

Dr. (Mrs) S.P. Chaudhari,

IQAC Co-Ordinator

Encl : Agenda of the Meeting.

To,

All the Members,

. Internal Quality Assurance cell



2/1/2019/Wednesday

AGENDA OF 4<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The second IQAC Meeting of D.Y.Patil College of Pharmacy is convened on 12<sup>th</sup> January 2019  
saturday at 4.30 Pm in Board Room.

Agenda of the meeting

1. To confirm the minutes on 3<sup>rd</sup> meeting of IQAC
2. To review and discuss regarding the conduct of feedback
3. To discuss and initiate activities as per new AICTE guidelines for faculty development.
4. To review the calibration and validation status of equipments.
5. To discuss and check the safety parameters with respect to security within college
6. To review the Result for Odd semester subjects.
7. Any other matter with permission of the cell.



**DR. D. Y. PATIL PRATISHTHAN'S  
DR. D. Y. PATIL COLLEGE OF PHARMACY,  
AKURDI, PUNE – 411 044.**

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**MINUTES OF 4<sup>th</sup> MEETING OF IQAC**

A meeting of faculty members was held on Saturday 12<sup>th</sup> January 2019 at 4.30Pm in board room. Following members were present:

	Names of Members	Designation
1.	Dr.Niraj S Vyawahare	Chairperson
2.	Mr Satej D Patil	Member Management
3.	Mr. Santosh Dubal	Administrative officer
4.	Mr. Abhinav Salunkhe	Administrative officer
5.	Dr.(Mrs) Pallavi M.Chaudhari	Faculty
6.	Dr.Devendra S Shirole	Faculty
7.	Mr. Revan S.Karodi	Faculty
8.	Ms.Priyatama Powar	Faculty
9.	Ms.Jyotsana R Chopade	Faculty
10.	Ms.Shubhangi Jadhav	Faculty
11.	Mr Sachin Itkar	Local Society Member
12.	Ms.Sunita Gadale	Alumni
13.	Mr.Vardhaman Bafna	Industrialist
14.	Ms.Pragya Gigoo	Student
15.	Dr.(Mrs) Shilpa P Chaudhari	Co-ordinator IQAC

Dr. S.P.Chaudahri, IQAC Cordinator welcomed Hon. Chairman and all other members of Internal Quality assurance cell and the meeting began with the permission of Chairman as per the agenda.

- **To confirm the minutes on 3<sup>rd</sup> meeting of IQAC**

The minutes of the last meeting were read and confirmed.

- **To review and discuss regarding the conduct of feedback**

To ensure transparency and authenticity within the feedback system IQAC members suggested the conduct of Online feedback using google forms. He also mentioned it will also present direct statistics so no need to manually analyse the data and hence reduce the workload.

“Resolved that all the feedback from this current semester to be conducted on line for each stakeholder”

The resolution was passed Unanimously.



- **To discuss and initiate activities as per new AICTE guidelines for faculty development.**

New AICTE guidelines were discussed and yearly minimum activities to be done by faculty were pointed out in which attending online course is must so it was decided to inform all the faculty to complete at least one online course every year.

:Resolved that each faculty should complete at least one online course every year.”  
The resolution was passed Unanimously.

- **To review the calibration and validation status of equipments.**

To ensure the quality of equipments periodic calibration of all the equipments has to be done and validation of at least important equipments to assure the performance of the equipment. Hence the HODs of all the departments has to be instructed to get the recalibration and revalidation done for the equipments.

“Resolved that all the equipments to be calibrated and validated before start of next academic session.”

The resolution was passed Unanimously.

- **To discuss and check the safety parameters with respect to security within college.**

As a Precautionary measures all the HODs were asked to check the expiry of fire extinguisher and initiate the process for refill of it to prevent any mishap in the college at the same time store incharge has to check at all the critical points whether the fire extinguisher date is expired and also arrange for training to the non teaching staff for use of fire extinguisher in emergency.

“Resolved to replace all expired Fire extinguishers and train the non teaching staff for use of fire extinguisher and to deal with fire.”

The resolution was passed Unanimously.

- **To review the Result for Odd semester subjects.**

The result of all the semester were discuss and found that first year B.Pharm as it follows PCI curriculum students are not able to cope up with the curriculum may be due to late admission or time required to adjust in current environment so all the faculty members are instructed to include modern pedagogy activities to enhance student interest and improve their understanding of the subjects.

“The IQAC resolved that the modern teaching pedagogies should be deliberated at the level of departmental level and more and more assignment-presentation should be given to the students to keep them busy in innovative and constructive learning.”

The resolution was passed Unanimously.





- Any other matter with permission of the cell.

The meeting was concluded there was no other matter to be discussed.

*Chaudhari*

Dr(Mrs) S.P.Chaudhari  
IQAC Co-Ordinator

*Dr.N.S.Vyawahare*

Dr.N.S.Vyawahare

Principal  
Principal

Dr. D. Y. Patil College of Pharmacy  
Akurdi, Pune - 411 044.

	Names of Members	Designation	Signature
1.	Dr.Niraj S Vyawahare	Chairperson	<i>Dr.Niraj S Vyawahare</i>
2.	Mr Satej D Patil	Member Management	<i>Mr Satej D Patil</i>
3.	Mr. Santosh Dubal	Administrative officer	<i>Mr. Santosh Dubal</i>
4.	Mr. Abhinav Salunkhe	Administrative officer	<i>Mr. Abhinav Salunkhe</i>
5.	Dr.(Mrs) Pallavi M.Chaudhari	Faculty	<i>Dr.(Mrs) Pallavi M.Chaudhari</i>
6.	Dr.Devendra S Shirode	Faculty	<i>Dr.Devendra S Shirode</i>
7.	Mr. Revan S.Karodi	Faculty	<i>Mr. Revan S.Karodi</i>
8.	Ms.Priyatama Powar	Faculty	<i>Ms.Priyatama Powar</i>
9.	Ms.Jyotsana R Chopade	Faculty	<i>Ms.Jyotsana R Chopade</i>
10.	Ms.Shubhangi Jadhav	Faculty	<i>Ms.Shubhangi Jadhav</i>
11.	Mr Sachin Itkar	Local Society Member	<i>Mr Sachin Itkar</i>
12.	Ms.Sunita Gadale	Alumni	<i>Ms.Sunita Gadale</i>
13.	Mr.Vardhaman Bafna	Industrialist	<i>Mr.Vardhaman Bafna</i>
14.	Ms.Pragya Gigoo	Student	<i>Ms.Pragya Gigoo</i>
15.	Dr.(Mrs) Shilpa P Chaudhari	Co-ordinator IQAC	<i>Dr.(Mrs) Shilpa P Chaudhari</i>



**INTERNAL QUALITY ASSURANCE CELL MEETING NO. 3 /  
2018-19**

**INVITATION FOR INTERNAL QUALITY ASSURANCE CELL MEETING**

Sir,

I am pleased to inform you that, the meeting of the Internal Quality Assurance cell will be held on 2<sup>nd</sup> July 2018 at 4.30 p.m. in the college.

The agenda of the meeting is enclosed for your information and kind perusal.

I request you to attend the meeting.

Thanking you.

Yours,

*S. P. Chaudhari*

Dr. (Mrs) S.P. Chaudhari,

IQAC Co-Ordinator

Encl : Agenda of the Meeting.

To,

All the Members,

. Internal Quality Assurance cell



23/6/2018/saturday

AGENDA OF 3<sup>rd</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

The second IQAC Meeting of D.Y.Patil College of Pharmacy is convened on 2<sup>nd</sup> July 2018 Monday at 4.30 Pm in Board Room.

Agenda of the meeting

1. To confirm the minutes on 2<sup>nd</sup> meeting of IQAC
2. To consider and approve the proposal of one day and two days workshop/seminars on recent advances related themes and promotion of academic research quality of the college.
3. To discuss various methods implemented and to be implemented to improve teaching learning process
4. To further explore the possibilities of pedagogy sharing on institutional website and social sites to improve student engagement in teaching learning process.
5. Any other matter with permission of the cell.



**DR. D. Y. PATIL PRATISHTHAN'S  
DR. D. Y. PATIL COLLEGE OF PHARMACY,  
AKURDI, PUNE - 411 044.**

**MINUTES OF 3<sup>rd</sup> MEETING OF IQAC**

A meeting of faculty members was held on Friday 2<sup>nd</sup> July 2018 at 4.30Pm in board room. Following members were present:

Names of Members		Designation
1.	Dr.Niraj S Vyawahare	Chairperson
2.	Mr Satej D Patil	Member Management
3.	Mr. Santosh Dubal	Administrative officer
4.	Mr. Abhinav Salunkhe	Administrative officer
5.	Dr.(Mrs) Pallavi M.Chaudhari	Faculty
6.	Dr.Devendra S Shirode	Faculty
7.	Mr. Revan S.Karodi	Faculty
8.	Ms.Priyatama Powar	Faculty
9.	Ms.Jyotsana R Chopade	Faculty
10.	Ms.Shubhangi Jadhav	Faculty
11.	Mr Sachin Itkar	Local Society Member
12.	Ms.Sunita Gadale	Alumni
13.	Mr.Vardhaman Bafna	Industrialist
14.	Ms.Pragya Gigoo	Student
15.	Dr.(Mrs) Shilpa P Chaudhari	Co-ordinator IQAC

Dr. S.P.Chaudahri, IQAC Cordinator welcomed Hon. Chairman and all other members of Internal Quality assurance cell and the meeting began with the permission of Chairman as per the agenda.

- To confirm the minutes on 2<sup>nd</sup> meeting of IQAC

The minutes of the last meeting were read and confirmed.

- To consider and approve the proposal of one day and two days workshop/seminars on recent advances related themes and promotion of academic research quality of the college.

To update the students and faculty with recent advances in field Dr V R Vaidya was asked to submit the proposal on Digitalization in Pharmacy Field where as to improve the research publication quality and acceptance of grants Dr S.C Daswadkar was asked to Write a proposal on





Art of Writing Scientific research/Proposal. For this They were asked to submit the proposal to SPPU for financial assistance under QIP. -

“Resolved that two of the faculty members will be submitting the proposal to SPPU for Seminar /Workshop grant on the topic decided”

The resolution was passed Unanimously.

- To discuss various methods implemented and to be implemented to improve teaching learning process

To ensure academic excellence in terms of efficient, timely and consistent performances , firstly all the faculty members were instructed to update self with recent ICT tools through engaging in some workshop or classes

Secondly. as per Credit pattern 2015 of SPPU syllabus assignments has to be allotted to students, for which seeing the interest of students and recent advances in that field, assignments has to be allotted and evaluated on basis of Literature survey with recent references, contents of data collected, regular reporting of student, and defence. All the allotted assignments should be mapped with Programme outcomes to describe quality assignments

Thirdly , seeing the interest of students project and industrial training has to be allotted and evaluated by the industry person to have valuable inputs to improve the quality of project and training also mapping of Project with Programme outcomes will help to define the quality of project.

“ Resolved that various quality Initiatives as per NBA guidelines for developing and implementing the procedures , mechanism towards academic excellence be accepted.”

The resolution was passed Unanimously.

- To further explore the possibilities of pedagogy sharing on institutional website and social sites to improve student engagement in teaching learning process.

To facilitate any time, any where learning for students and engage students in learning all the faculty members are asked to be ICT oriented and upload the data on Gnomio site , website for ease referral for student.

To prepare the Annual Quality Assurance Report (AQAR) for the academic years 2017-18.

To monitor the progress and quality of college activities Academic research co-ordinator along with IQAC co-ordinator was asked to prepare annual Quality assurance report.

“Resolved the Annual Quality Assurance report has to be prepared and submitted to Chairman before next meeting for the academic year 2017-18.”



The resolution was passed Unanimously.

- Any other matter with permission of the cell.

The meeting was concluded there was no other matter to be discussed.

*Chaudhari*

Dr(Mrs) S.P.Chaudhari  
IQAC Co-Ordinator

*Sens*

Dr.N.S.Vyawahare  
Principal

**Principal**

Dr. D. Y. Patil College of Pharmacy  
Akurdi, Pune - 411 011

	Names of Members	Designation	Signature
1.	Dr.Niraj S Vyawahare	Chairperson	<i>Sens</i>
2.	Mr Satej D Patil	Member Management	<i>Satej</i>
3.	Mr. Santosh Dubal	Administrative officer	<i>Santosh</i>
4.	Mr. Abhinav Salunkhe	Administrative officer	<i>Abhinav</i>
5.	Dr.(Mrs) Pallavi M.Chaudhari	Faculty	<i>Pallavi</i>
6.	Dr.Devendra S Shirode	Faculty	<i>Devendra</i>
7.	Mr. Revan S.Karodi	Faculty	<i>Revan</i>
8.	Ms.Priyatama Powar	Faculty	<i>Priyatama</i>
9.	Ms.Jyotsana R Chopade	Faculty	<i>Jyotsana</i>
10.	Ms.Shubhangi Jadhav	Faculty	<i>Shubhangi</i>
11.	Mr Sachin Itkar	Local Society Member	<i>Sachin</i>
12.	Ms.Sunita Gadale	Alumni	<i>Sunita</i>
13.	Mr.Vardhaman Bafna	Industrialist	<i>Vardhaman</i>
14.	Ms.Pragya Gigoo	Student	<i>Pragya</i>
15.	Dr.(Mrs) Shilpa P Chaudhari	Co-ordinator IQAC	<i>Chaudhari</i>

